

Visitor Guide to the Heberden Coin Room From 1st July 2026

Study Room Opening Hours

10am– 4pm, Monday to Friday, by appointment.

All appointments should be requested at least 2 weeks in advance.

If you are late or need to cancel your appointment, please notify Coin Room Staff as soon as possible.

Accessing the Collection

In order to access the Collection or Archives, please complete a Visitor Form in advance [here](#).

Please note that you may be required to complete additional forms for Archive access.

Collection items should be requested in advance of your visit. Items may be selected by perusing the [HCR WebApp](#), and in consultation with the relevant Curator (see [staff](#)).

Photography of the Collection and related materials is allowed for personal use only.

For professional, commercial, or other requests, contact our [Image Library](#).

Finding the Coin Study Room

Please report to the Welcome Desk in the Atrium for directions.

A plan of the Museum can be found [here](#). There is stair and lift access to all floors.

Large bags and suitcases must be left in the Museum's lockers on the Lower Ground Floor. Please note, a £1 coin is required to use the lockers.

Safety Protocols in the Coin Room

Any small personal bags/coats MUST be left by the inside of the door upon entry to the Coin Room.

Please DO NOT bring any drinks, food, or chewing gum into the Coin Room. ONLY a sealed water bottle is permitted, but it must not be placed on or consumed near any surface where the Collection is handled.

Please use PENCILS ONLY to take notes.

Coin Room staff will supervise your visit. Please follow any guidance that they may give you.

If you have access needs, please inform us in advance so that we may best facilitate your visit.

