

## Notes for Visitors to the Ashmolean Western Art Print Room

From 19 May 2022

### Print Room Opening Hours

- 10.30am–12.30pm and 2–4pm, Tuesday to Friday, plus 2nd and 3rd Saturdays of the month: 9 July, 16 July, 13 August, 20 August, 10 September, 17 September
- We recommend that visitors book an appointment. This should preferably be done at least one week in advance. [MAKE A PRINT ROOM BOOKING](#)
- Drop-in visits are accommodated where possible, but must be requested before 3pm
- If you are running late or need to cancel your appointment, please let Print Room staff know

### Print Room Appointments

- Visitors who need to see more than 10 works, or who need to handle works should let Print Room staff know when making their appointment
- Works must be requested in advance
- Small lockers will be available for coats and bags

### Finding the Print Room

- Please report to the Welcome Desk in the Atrium for directions from our volunteers
- A plan of the Museum can be found here: [ASHMOLEAN FLOOR PLAN](#)
  - Western Art Print Room access is off Gallery 53 on the Second Floor
- Use the intercom to the left of the door to tell Print Room staff you have arrived

### Safety Protocols within the Print Room

- Do not visit the Print Room if you, or any of your recent contacts have symptoms of Covid-19
- There is limited opportunity to ventilate the Print Room in order to keep works in the collection in an appropriate environment, so Print Room staff will continue to wear face coverings
- For the safety of staff and fellow Print Room users, we encourage visitors to wear a face covering – your consideration would be much appreciated
- When you enter the Print Room follow the blue arrows to the centre of the room
- Please use pencils only to take notes
- Please do not bring water, food, or chewing gum into the Print Room
- A member of Print Room staff will supervise your visit. Please follow any guidance that they may give you

